

# CODE OF CONDUCT

Considering that the Lawyer has a public service mission and that he plays a paramount role in the social and economic development of any nation and beyond that of mankind;

Considering that the fulfilment of this public service mission requires a thorough approach and efficient methods, known as the best norms and work standards;

Considering again that the correct fulfilment of this mission requires an acute knowledge of regulations touching upon human and economic activities, as the main tool of the Lawyer;

Aware that the Lawyer profession is a very old one and owes its survival to the compliance with strong ethical rules which has created the trust that has been constantly put into her ever since;

Aware that taking in charge persons and entities' interests which provide us with their trust is based on a strong commitment and compliance with these rules:

Us CLKA, both collectively and individually, in the name of all our members and participants in our missions, within all our offices, we commit to:

## I. Respect thoroughly the ethical and deontological rules of the professions including:

**Confidentiality  
and professional secrecy**

**Independence  
and objectivity**

**Loyalty  
and transparency**

## II. Constantly apply the best norms and work standards which notably includes:

**A work process with various  
levels of controls**

**Regular reports and  
a constant communication  
with the client**

**A responsiveness in line with  
the speed requirements of the  
business world**

## III. Ensure ourselves of the competence of our members and that their skills are up-to-date

## IV. Manage and lead our teams so as to provide the best services and therefore to create a net value for our clients' benefit

The present Code of Conduct is a commitment that we freely agreed upon and to which commits every CLKA member when joining our law firm.